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Agenda

Meeting: Folkestone and Hythe Joint Transportation Board

Date: 1 July 2019
Time: 6.30 pm

Place: Council Chamber - Civic Centre, Folkestone

To: The members of the Folkestone & Hythe Joint Transportation

Board

The Board will consider the matters listed below at the date, time and place shown above. The meeting is open to the press and public.

Members of the Board who wish to have information on any matter arising on the Agenda which is not fully covered in these papers are requested to give notice prior to the meeting to the Chairman or appropriate officer.

1. Appointment of Chairman

The chairmanship of the JTB rotates annually between District Council members and those from the County Council. In 2019-20 it is for the County Council to appoint a chairman.

2. Appointment of Vice-Chairman

A vice chairman to be appointed from the District Council by Folkestone & Hythe District Council.

3. Apologies for absence

4. Declarations of interest

Members of the Board should declare any discloseable pecuniary interest or any other significant interests in any item/s on this agenda.

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5. **Minutes (Pages 3 - 6)**

To consider and approve the minutes of the meeting held on 11 February 2019.

6. Highway Works Programme (Pages 7 - 22)

Report JTB/19/01 provides an update and summarises schemes that have been programmed for delivery in 2019/20.

7. Proposed parking restrictions 2019 (Pages 23 - 30)

During the year parking restrictions have been proposed to the council. Report JTB/19/02 outlines the areas where restrictions would help to improve traffic flow, safety margins and resolve parking problems.

(a) A member with a discloseable pecuniary interest (DPI) must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares a DPI in relation to any item must leave the meeting for that item (unless a relevant dispensation has been granted).

(b) A member with an other significant interest (OSI) under the local code of conduct relating to items on this agenda must declare the nature as well as the existence of any such interest and the agenda item(s) to which it relates must be stated. A member who declares an OSI in relation to any item will need to remove him/herself to the public gallery before the debate and not vote on that item (unless a relevant dispensation has been granted). However, prior to leaving, the member may address the meeting in the same way that a member of the public may do so.

(c) Members may make voluntary announcements of other interests which are not required to be disclosed under (a) and (b). These are announcements made for transparency reasons alone, such as:

- membership of outside bodies that have made representations on agenda items, or
- · where a member knows a person involved, but does not have a close association with that person, or
- where an item would affect the well-being of a member, relative, close associate, employer, etc. but not his/her financial position.

Voluntary announcements do not prevent the member from participating or voting on the relevant item

^{*}Explanations as to different levels of interest



Minutes

Folkestone and Hythe Joint Transportation Board

Held at: Boulogne Room - Civic Centre Folkestone

Date Monday, 11 February 2019

Present Councillors Mrs Ann Berry, Miss Susan Carey,

Peter Gane, David Godfrey (In place of Stuart Peall), Tony Hills, Frank Hobbs, Rory Love, David Monk, Dick Pascoe, Mrs Susan Wallace and Martin Whybrow

Apologies for Absence Councillors Stuart Peall and Ms Janet Holben

Officers Present: Kate Clark (Committee Services Officer), Dan Bruce

(Public Transport, KCC), Samuel Bassett (Public Transport, KCC), Pauline Harmer, (District Manager - Folkestone & Hythe, KCC Highways), and Paul

Thompson (District Highways Engineer)

Others Present:

18. **Declarations of interest**

There were no declarations of interest.

19. Minutes

The minutes of the meeting held on 26 November 2018 were submitted, approved and signed by the Chairman.

20. Proposed bus stop infrastructure to support the extension of the 73 bus route in Hawkinge

Report JTB/18/08 gave details of proposed bus stop installations in Page Road, Atkinson Road and Pannell Drive Hawkinge to support a commercial extension of the 73 bus service, operated by Stagecoach South East. Members were asked to consider the response to the consultation and the resulting recommendation.

Mr Dan Bruce, Public Transport, KCC, introduced the report and advised that a non-statutory consultation had taken place.

Bus stop length was mentioned as this could diminish parking. However, bus stops are a standard length to allow buses to pull in. It was noted that some bus drivers do not pull in wholly which can then block traffic behind. This problem needs to be reported to Stagecoach.

Mr Bruce was asked whether single or double deck buses were to be used on the route. Mr Bruce advised that he believed single deck vehicles are used on route 73 but would seek clarification with Stagecoach. Mr Bruce noted however that Stagecoach, as a commercial business, could change the vehicle type in future without requiring permission from local authorities.

Anti-social behaviour can be directed at bus stops, for example, graffiti and other vandalism. The District's new Locality Officers are mindful of this and any such occurrence reported will be dealt with.

Members were appreciative of the bus stop installations as these would benefit the majority of residents in this part of Hawkinge and they considered that the sites had been appropriately sited.

RESOLVED:

To receive and note Report JTB/18/08.

(Voting: For 11; Against 0; Abstentions 0)

21. Highway Works Programme

Report JTB/18/09 updated members on the identified schemes approved for construction in 2018/19.

Members noted the following:

- A20 Cheriton Road jw Cherry Garden Avenue camera is operational.
- Sellindge A20 concerns with width of road, increased traffic due to M20 closure and poor diversion signage. These concerns will be highlighted at the Safety Audit to be attended by Pauline Harmer, District Manager for KCC.
- Ashford Road, Snave HGV sign has been raised as it was obscuring drivers' view at this junction.

RESOLVED:

To receive and note Report JTB/18/09.

22. KCC Funding - Highway Improvements

On behalf of Dr Sarah Robson, Assistant Director – Strategy, Performance and Communications, the Chairman, Councillor Mrs Ann Berry read out the following statement:

KCC is holding a special fund relating to Brexit in terms of highway improvements across the county. Folkestone & Hythe District Council is in discussion with KCC to see where we can potentially influence the spend, highlighting the A20 as a potential priority in our district.

The main focus of funding held by KCC will be to promote modest improvements to the highway, this could include surface and potholes repairs, interventions to prevent indiscriminate car parking e.g. by HGVs and tackling overgrown shrubbery and planting.

Cllr Jenny Hollingsbee is currently working with officers to identify a list of potential improvements to the A20, which will then be forwarded for consideration by KCC.

Pauline Harmer advised members that extensive patching had been undertaken from Junction 11 towards Ashford, along with signage cleansing and, where needed, replacement. Bollards at Junction 11 will not increase and as part of collaborative working between KCC and the district council litter and shrubbery clearing had been undertaken.

Prior to the closure of the meeting, Councillor Tony Hills asked members to note the minutes of a meeting held in New Romney on 29 November 2018. The main points being:

- The possibility of a rural community bus service from New Romney town to Appledore Station for the benefit of workers who commute to Ashford.
- · Parking issues in New Romney.
- Bus services on the Marsh

Further updates will be notified to the Board in due course.



Agenda Item 6 JTB/19/01

To: Folkestone & Hythe Joint Transportation Board

By: KCC Highways, Transportation & Waste

Date: 1st July 2019

Subject: Highway Forward Works Programme – 2019/20 onwards

Classification: Information Only

Summary: This report updates Members on the identified schemes approved for construction

1. Introduction

This report provides an update and summarises schemes that have been programmed for delivery in 2019/20.

Kent County Council has agreed a substantial increase in the budget for planned highway works over the next three years, and as a result we are still in the process of identifying and designing schemes for inclusion in our full Year One to Two (2019/20 and 2020/21) and Year Three to Five (2021/22 to 2023/24) programmes. Because of this, we have decided to publish an interim programme, and to publish the full programmes later this year. For some assets this interim programme covers approximately the first six months of 2019/20, whilst for others it includes most of the works planned for the whole year.

This programme is subject to regular review and may change for a number of reasons including budget allocation, contract rate changes, and to reflect KCC's changing priorities. The programme and extent of individual sites within the programme may also be revised following engineering assessment during the design phase.

Road, Footway & Cycleway Renewal and Preservation Schemes - see Appendix A

Drainage Repairs & Improvements – see Appendix B

Street Lighting - see Appendix C

Transportation and Safety Schemes – see Appendix D

- Casualty Reduction Measures
- Externally funded schemes
- Local Growth Fund

Developer Funded Works – see Appendix E

PROW - see Appendix F

Bridge Works -see Appendix G

Traffic Systems - see Appendix H

Combined Member Fund - see Appendix I

Street Works – see Appendix J

Conclusion

1. This report is for Members' information.

Contact Officers:

The following contact officers can be contacted on 03000 418181

Toby Howe Highway Manager East Kent

Pauline Harmer Folkestone & Hythe District Manager

Alan Casson Strategic Asset Manager

Earl Bourner Drainage & Structures Asset Manager

Sue Kinsella Street Light Asset Manager

Toby Butler Traffic & Network Solutions Asset Manager

Jamie Hare Development Agreements Manager Nikola Floodgate Schemes Programme Manager Alison Hews Street Works East Manager

Appendix A - Road, Footway and Cycleway Renewal and Preservation Scheme

The delivery of these schemes is weather dependent; should it prove not possible to carry out these works on the planned dates, new dates will be arranged and the residents will be informed by a letter drop to their homes.

Road Asset Renewal Schemes – Contact Officer: Byron Lovell			
Road Name	Parish	Extent of Works	Current Status
A260 Canterbury Road	Densole	North of Black Horse Farm Caravan Park to Black Horse Pub	Programmed 17 th July 2019
B2068 Stone Street	Stelling	George Inn Pub to Misling Lane	Programmed 29 th July 2019
A259 High Street	New Romney	Sainsburys Roundabout to north of B2071 Station Road	Programmed 9 th September 2019
A260 The Tram Road	Folkestone	Harbour Street to Harvey Street	To be programmed
A2033 Dover Road	Folkestone	Harbour Way through to Grace Hill Roundabout	To be programmed
A260 Spitfire Way	Hawkinge	Between Canterbury Road and Aerodrome Road	To be programmed
Road Asset Preserva	ation Schemes - Contact	t Officer: Jonathan Dean	
Surface Treatments			
Road Name	Parish	Extent of Works	Current Status
Ashentree Lane	Old Romney/Ivychurch	From Hook Wall to Narrowbush Lane	Completed (Badger Investigation still onoing)
HIGH MINNIS	Lydd	From Romney Road to Level Crossing	Completed
Caldicott Lane	Lyminge	Between Property Oak Ridge to Property Woodside Cottage	Completed
FROM NEWCHURCH TOWN BOUNDARY TO EASTBRIDGE LANE	Burmarsh	From Eastbridge Road to Property Merrifields	Completed
FROM JUNCTION WITH TURNAGATE COTTAGE	St Marys in the Marsh	From just past Rectory Road to Hope Lane	Completed

MIDLEY WALL		From Ashentree Lane	Completed
	New Romney	towards Cold Harbour Lane	
BLUE HOUSE LANE	Hythe	Whole Road	Programmed for August / September 2019
BECKETT LANE			Programmed for August /
	Old Romney/Ivychurch	TBC	September 2019
Footway/Cycleway A	Asset Renewal & Preserv	vation Schemes - Contact Of	ficer: Neil Tree
Road Name	Parish	Extent of Works	Current Status
Corone Close	Cheriton	Entire Length (Footway Protection)	Programmed for week commencing 24 th June 2019.
Fairway Avenue, Cheriton	Cheriton	Entire Length (Footway Protection)	Programmed for week commencing 24 th June 2019.
Pentvale Close	Cheriton	Entire Length (Footway Protection)	Programmed for week commencing 24 th June 2019.
Southmead Close	Cheriton	Entire Length (Footway Protection)	Programmed for week commencing 24 th June 2019.

Appendix B - Drainage

Drainage Works – Contact Officer: Earl Bourner				
Road Name	Parish	Description of Works	Current Status	
Canterbury Road	Hawkinge	Installation of 2 soakaways into the base of a lagoon.	Completed 6/6/19	
A261	Pedlinge	Investigation works to be carried out due to water leaking from the verge on to the road	Investigation was carried out, reason for leak found and temporary blocked, further works are required to fully resolve and including improvement works to the system further up hill. Hoping to carry out these works during the summer holidays.	
Church Hill	Hawkinge	Cleansing of soakaways due to flooding under the bridge	Reattended a second time, waiting on works report.	

Appendix C - Street Lighting

Structural testing of KCC owned streetlights has identified the following as requiring replacement. A status of complete identifies that the column replacement has been carried out. Programme dates are identified for those still requiring replacement.

Street Lighting Column Replacement – Contact Officer: Sue Kinsella			
Road Name	Parish	Description of Works	Current Status
Military road	Folkestone Sandgate	Replacement of 5 no streetlight	Completed
Langhorne gardens	Folkestone Harvey Central	Replacement of 1 no streetlight	Works Programmed for completion by end of August 2019
Castle hill avenue	Folkestone Harvey Central	Replacement of 1 no streetlight	Works Programmed for completion by end of August 2019
Dental street	Hythe Central	Replacement of 1 no streetlight	Works Programmed for completion by end of August 2019

Appendix D – Transportation and Safety Schemes

Casualty Reduction Measures

The Schemes Planning & Delivery team is implementing schemes within the Folkestone & Hythe District, in order to meet Kent County Council's (KCC) strategic targets (for example, addressing traffic congestion or improving road safety). Casualty reduction measures have been identified to address a known history of personal injury crashes. Current status correct as of 30th May 2019.

Local Transport Plan funded schemes – Contact Officer: Thomas Williams				
Road Name	Description of Works	Current Status		
Casualty reduction	n measures (reactive) – Folkestone &	Hythe		
Lydd Road j/w B2075 Old Romney (Hammonds Corner)	Surveys and junction modelling for a scheme to be delivered in 2019/20.	Modelling and ecology complete. Next steps are to appoint a consultant to do an outline and detailed design and land negotiations		
Radnor Park Road, Folkestone / Cheriton Road Rdbt.	Extension of island and relocation of crossing point.	Handed over for construction. Due to be completed Summer 2019		
Ryland Place jct with Tram Road	Carriageway resurfacing, additional lining and installation of new signs.	Scheme currently being designed and will be handed over to the contractor for construction at the end of July 2019.		
LTP Schemes, Fo	LTP Schemes, Folkestone & Hythe			
Sandgate Road	Provision of new zebra crossing	Works complete		
The Old High Street	Pedestrianisation, including banning of cycles and loading from 10am – 6pm	Works complete		

Local Growth Fund

Local Growth Fund programme update for the Folkestone & Hythe District.

The Department for Transport (DfT) added £100m to the Local Growth Fund (LGF) pot in order to fund Local Sustainable Transport Fund Style schemes. KCC subsequently submitted four Local Sustainable Transport Fund (LSTF) capital bids 1) East Kent – A network for Growth, 2) Kent Thameside – Integrated door-to-door journeys and 3) West Kent – Tackling Congestion. The fourth was for Tonbridge Town Centre Regeneration, which included a highway improvements scheme in the Lower High Street as well as additional LSTF style measures. The objective of all the capital bids is to boost economic growth by decreasing carbon emissions and reducing congestion.

The Kent Thameside, West Kent and Tonbridge Town Centre Regeneration bids were all successful. The schemes aim to:

- improve access to employment and services
- reduce the need to travel by the private car
- enhance pedestrian, cycle and public transport facilities
- improve sustainable transport connections

The following schemes have been submitted as part of the successful Kent Thameside LSTF this financial year.

Scheme	Status
Shepway Cycle Route – Phase 3 (The Green)	Village green application has now been processed and rejected. KCC are now seeking approval from Hythe District Council to construct the shared pedestrian/cycle route across the Green and are planning to construct in 2020-2021
Shepway Cycle Route – Phase 4 (Reachfields to Nichols Quarry)	Phase 4 – A259 jct with Reachfields to jct with Nickols Road – shared use pedestrian / cycle route including the Toucan crossing point near the junction with St Georges Place is now complete. The remaining section on the A259 from the jct of Reachfields through to the jct with St Georges Place is to be constructed in 2020-2021.
Rolfe Lane	To be constructed under a road closure on 12/08/19 for a duration of one week.
Church Road	Works complete
Atkinson Road, Page Road & Pannell Drive,	Scheme has been designed – Awaiting a response from Stagecoach to confirm the start date for the new bus route prior to installation of new bus stops.

Appendix E – Developer Funded Works

Developer Funded Works (Section 278 Agreement Works) – Contact Officer: Aaron Divall				
Scheme Name	Mastergov File Ref No	Parish	Description of Works	Current Status
A259 Seabrook, Olivia Court,	Ref: 3040	Seabrook	New entrance and footway adjacent to new flats	Minor works outstanding, waiting on timescale from developer
Horn St/Church Rd	Ref: 3035	Cheriton	Widening of Horn St and formation of new entrance to development, change of priority at junction of Horn St and Church Rd, signals to Horn St Bridge and signalised crossing to Church Rd	On maintenance till July 2019 for signal remedials.
Sellindge A20 Phase I	Ref:3066	Sellindge	Road narrowing, site entrance to new Section 38, zebra crossing, new cycleway/footway and speed reduction to 30mph	Complete, maintenance period till March 2020
Sellindge A20 Phase II	Ref:3064	Sellindge	Road narrowing, site entrance to new Section 38, zebra crossing by school, new cycleway/footway and speed reduction to 30mph	Complete, maintenance period till March 2020
Cheriton High Street	Ref: 3052	Cheriton	Tesco/Horn Street, traffic lights, slip lane to Horn Street and surfacing of carriageway	Phase 1 to be commence May 2019 (commence to 2020)
Cheriton High Street/Cheriton Approach	Ref: 3053	Cheriton	New traffic lights and re alignment of junction forming a right-hand lane into Cheriton	Phase 1 to be commence May 2019 (commence to 2020)

Appendix F - PROW

Bridge Works – Contact Officer: David Fleck			
Path No	Parish	Description of Works	Current Status
HE282	Lyminge	Chalk Byway deeply scoured	Landowner permissions sought

Appendix G - Bridge Works

Bridge Works – Contact Officer Earl Bourner				
Road Name Parish Description of Works Current Status				
No planned works				

Appendix H - Traffic Systems

There is a programme of scheduled maintenance to refurbish life expired traffic signal equipment across the county based upon age and fault history. The delivery of these schemes is dependent upon school terms and holiday periods; local residents, businesses and schools will be informed verbally and by a letter drop of the exact dates when known.

Traffic Systems - Contact Officer: Toby Butler		
Location	Description of Works	Current Status
A259 Dymchurch Road near Jefferstone Lane, St Marys Bay	Refurbishment of signal controlled crossing	To be programmed

Appendix I - Combined Member Grant programme update

Member Highway Fund programme update for the Folkestone & Hythe District.

The following schemes are those, which have been approved for funding by both the relevant Member and by Simon Jones, Director of Highways, Transportation and Waste. The list only includes schemes, which are

- in design
- at consultation stage
- about to be programmed
- · Recently completed on site.

The list is up to date as of 30th May 2019

The details given below are for highway projects only. This report does not detail

- Contributions Members have made to other groups such as parish councils
- highway studies
- traffic/ non-motorised user surveys funded by Members.

More information on the schemes listed below can be found by contacting the District Manager for the Folkestone & Hythe District.

[Tony Hills]

Scheme name	Description of works	Current status
St Andrews Road, Littlestone	Installation of SLOW sign and road markings at	Construction due in June 2019

[Martin Whybrow]

Scheme name	Description of works	Current status
Portland Road, Hythe	Installation of SLOW markings, a warning bend sign, additional kerbing to widen footway o/s no.13 in order to install Gladstone anti-RAM bollards.	Scheme has been designed and costed, estimated construction of the scheme August 2019.
Stade St, West Parade, St Leonards and Range Rd, Hythe	Investigating installation of 20mph zones for Stade St, West Parade, St Leonards and Range Rd, Hythe	Traffic Surveys currently being organised.
Installation of new VAS sign, Blackhouse Hill, Hythe	Installation of new VAS sign, Blackhouse Hill, Hythe	Costed, awaiting a decision from Martin Whybrow to progress.

[David Monk]

Scheme name	Description of works	Current status
A259 Cheriton Road, No Folkestone Central Station	Relocation of bus shelter.	Outline design forwarded to David Monk, awaiting a

	response.

[Rory Love]

Scheme name	Description of works	Current status
Tanners Hill, Saltwood	Measures to reduce speed of vehicles on the approach to Saltwood Road from Tanners Hill being investigated.	KCC have completed two speed surveys on Tanners Hill and are working with Rory Love to provide a solution to the problem.

Appendix J – Street Works

Please note that this list is accurate at the time of running the report and is subject to cancellations and additions.

Report highlighting all works in Folkstone & Hythe District that require road closures with a duration of 10+ days.

Street Works – Contact Officer Alison Hews							
Road	Location	Works Description	Works Promoter	Dates from	Dates to	Traffic management comments	
Albert Lane	Hythe	Repair to damaged sewer in Carriageway	Southern Water	24/6/2019	05/07/2019	Road Closure	
Dymchurch Road	Hythe	Diversionary works- To build 2 x New FW boxes, joint box and lay approx 77m of Duct in footway & Carriageway	Openreach	25/6/19	8/7/19	road closure on slip road and 2 way lights on main road. Lights to be manually controlled 07.00 – 19.00	
School Road	Saltwood	Drainage Improvement Works	KCC	29/7/19	18/8/19	Road Closure	

- 1.1 Legal Implications
- 1.1.1 Not applicable.
- **1.2** Financial and Value for Money Considerations
- 1.2.1 Not applicable.
- 1.3 Risk Assessment
- 1.3.1 Not applicable.

Contacts: Pauline Harmer / Toby Howe 03000 418181



Proposed Parking Restrictions 2019

A report by the F&HDC Highway Engineer to the Joint Transportation Board.

1. Introduction

During the year parking restrictions have been proposed to the council. This report outlines the areas where restrictions would help to improve traffic flow, safety margins and resolve parking problems.

Proposed Parking Restrictions

2. Footway Parking Prohibition

2.1 Complaints have received from residents about parked cars on pavements impeding access. The following areas are proposed for a pavement parking ban to allow free passage for pedestrians particularly visually impaired persons, or those who use wheelchairs, electric scooters, or pushchairs as they are usually obstructed.

Stanley Road, Cheriton [Map 1]

Despite yellow line restrictions from the junction with Cheriton High Street pavement parking is happening at school drop off/collection time. A footway ban covering the lines and beyond would allow swift enforcement and increased safety for pupil and parents.

• Dymchurch Road, Hythe [Map 2]

Vehicles parking on footway when calling in at the fish and chip shop on the corner of Frampton Road. Proposed footway ban from approx. no. 83 to this junction.

3. Ambulance Bay

3.1 Stade Street, Hythe [Map 3]

A request from Age UK to have the existing advisory ambulance bay outide the Age UK centre to be upgraded with a TRO to accommodate ambulances collecting and dropping of users of the facilities. This is especially important when using the tail-lift for less able members.

4. Disabled Parsons Parking Bay

4.1 High Street, Elham [Map 4]

A request form Elham Methodist Church for a DPPB outside the entrance of the church.

5. Waiting Restrictions (Double Yellow Lines)

5.1 Coast Drive, Lydd On Sea [Map 5]

Long lines of kite/windsurfers parking on unrestricted sections of Coast Drive either side of The Lade public car park. Requests from residents and Stagecoach for existing waiting restrictions to be extended to Derville Road north of the car park and to Williamson Road south of the car park (and further lines to be introduced at a later date if needed) as no safe areas for vehicles to pass without either mounting the footway or forcing oncoming vehicles to reverse long distances.

6. Recommendations

6.1 It is recommended that

- 6.2 Traffic Regulation Orders are made or amended for the above proposals in this current financial year (2019/20). Before a TRO is made, the regulations require statutory consultations with all affected persons.
- Any objections to the TROs are reported to the Cabinet Member for Transport to consider and decide on whether a scheme should be progressed.

Paul Thompson Highways Engineer paul.thompson@folkestone-hythe.gov.uk











